

Springfield's Small Business Support Program

Pre-Application

Please print clearly and answer all questions.

Springfield's Small Business Support Program is funded through Community Development Block Grants and all awards must comply with strict requirements set forth by Federal guidelines.

Applicant Information

Please indicate which program you are interested in: ☐ **Small Business Loan** ☐ **Best Retail Practices**

Please indicate: ☐ Building Owner ☐ Tenant

Name _____

Business Address _____

Home Address _____

Contact Person _____ Email Address _____

Phone Number _____ Fax Number _____

Building Owner Name (if being submitted by tenant) _____

Name of Store, Shop or Office _____

Nature of Business _____

Description of Proposed Project:

Note: Properties in local historic districts will need prior approval by the Springfield Historical Commission. Properties located in an approved urban renewal district may require review and approval by the Springfield Redevelopment Authority.

I certify the information provided is true, correct and complete.

Signature of Applicant _____ Date _____

**Please Submit Completed Pre-Application to:
Springfield Office of Planning & Economic Development
Springfield, MA 01104
Phone: (413) 787-6020 Fax: (413) 787-6524
Or email to rgriffin2@springfieldcityhall.com**